



Maureen McCue
LFVDA
5-7 Buck Street
London NW1 8NJ

10 August 1992

Dear Maureen

PLANNING GUIDANCE 1992/93

You will remember that, at the Joint Officers Group, mention was made of the Planning Guidelines for the next financial year. I said at that time that the LFVDA would need to prepare for the BFI something similar as a means of application.

To this end, I attach the Planning Guidelines prepared by the three National Funding Bodies for use by the Regional Arts Boards. From this, I would expect that the LFVDA should provide the BFI with the following:

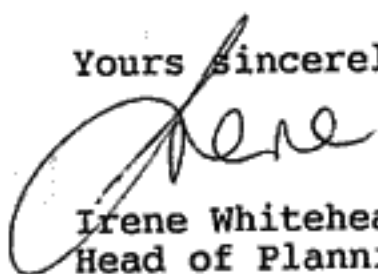
- * a four year plan with mission statement, objectives and method of achieving them
- * a four year budget [detailed for Year 1]
- * the film, video and broadcasting appendix as set out in the Planning Guidance document

The draft plan, with its appendix, should reach the BFI no later than 23 October 1992, to bring it in line with applications from the RABs. We will then have a chance to discuss the plan with you and members of your Board and it can then be amended and returned to the BFI for agreement no later than 1 February 1993.

Please note that the intimated grant uplifts from the BFI are 2% in 1993/94 and 4% in 1994/95. A similar amount should be assumed for 1995/96.

If you would like to discuss the planning process with me, or need clarification on any points, please do get in touch.

Yours sincerely,


Irene Whitehead
Head of Planning Unit

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