17 May 1991

Dear Filmmaker,

We are writing with regret to inform you that after 12 years of distributing women's film and video we will be closing our offices on 17 May. We have arranged for our despatch agency Glenbuck to continue to take bookings on our behalf up until 30 June, and thereafter distribution rights for your film or video will revert back to you.

As you may recall from our letter to you in August of last year, we have been working with Circles Women's Film and Video Distribution and the British Film Institute to produce a consultancy document on the feasibility of merging components of Circles and Cinema of Women within the framework of a 'new' Company. We had agreed that Cinema of Women's catalogue of work would be assigned to the new Company, thus safeguarding the continued availability of your work, and we were in the process of informing you of the impending changes. However, in late April, without prior warning, merger procedures were regrettably halted by the BFI and Circles, very much to our surprise and dismay.

To date, despite repeated requests from us, Circles have not reached any firm decisions regarding acquisition of the Cinema of Women catalogue of work. These sudden developments have left us in an invidious position. After 18 months of working towards merger and for the survival of an invaluable canon of work, our Board of Directors had no choice at our AGM of 9 May but to close the office due to lack of funding. We appreciate that a six week notice period leaves you little time in which to take decisions about the future distribution of your work. However, it is possible that Circles will wish to acquire rights after 30 June, and no doubt they will be contacting you. In the meantime, we have arranged for Glenbuck to hold your work until such time as you contact them with other instructions. You can contact them at the address enclosed. Alternatively, you might like to contact some of the other distribution outlets in the UK, which are also listed.
During the last week, we have calculated our royalties up to 31 March 1991, and any monies due are enclosed or, if non-UK, have been sent separately. Any further royalties due to 30 June will be forwarded after that date.

It is extremely sad for us that Cinema of Women is closing in this way. On behalf of the Cinema of Women current staff and Directors, and all of the numerous women who have made Cinema of Women possible over the last 12 years, we would like to thank you for placing your work with us and for your support through often difficult times. We wish you luck for the future.

Our mail will be forwarded for a short period if you have any queries.

With best wishes for the future.

For and on behalf of Cinema of Women

Encl Royalties enclosed/no royalties due for this period

Distribution Companies

Albany Video Distribution
Battersea Studios
Television Centre
Thackeray Road
SW8 3TW
Tel: 071 498 6811

Circles
113 Roman Road
London E2
Tel: 081 981 6828

Glenbuck Films Ltd
Glenbuck Road
Surbiton
Surrey KT6 6BT
Attn: Syd Savill
Tel: 081 399 0022

London Video Access
23 Frith Street
London W1
Tel: 071 734 7410

Artificial Eye Film Co
211 Camden High Street
London NW1 7BT
Tel: 267 6036

Concord Film Library
201 Felixstowe Road
Ipswich
Suffolk
Tel: 0473 726012

London Film Makers Co-op
42 Gloucester Avenue
London NW1
Tel: 071 586 4806