

BFI PRODUCTION
Head: Ben Gibson

Appendix 1
BRITISH FILM INSTITUTE



Trevor Vibert
Director
Coriander Building
20 Gainsford Street
London
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5 December 1990

Dear Trevor

I am writing as a follow up to our meeting of 28 November to put on record a sense of the agreement we reached together with your colleagues, Brian and Felicity.

Firstly, as Ben and I had suggested at an earlier meeting with Felicity, it was agreed that the Institute would apply an overall earmarking for London on that part of the new Production Projects fund which originated in GLC abolition monies (total £130,000).

Secondly, as also proposed at the earlier meeting, it was agreed to place a second earmarking around a certain part of that money which had been considered as specifically infrastructural (ie. related to access and/or training) spending in London; the total figure for this earmarking offered was £45,000 which accounted for the sum of grant-aid going to Four Corners Film Workshop (£17,552 for 1990/91) and Ceddo Film and Video Workshop (£16,681) together with a contingency figure of around £10,000. Both of these earmarkings were offered as, in a sense, 'minimum guarantees', particularly the second, leaving room for the opportunity of a larger sum of money going to this area of work should the balance of applications make this seem a productive option.

Thirdly, it was agreed that greater liaison between BFI and GLA would be necessary concerning the administration of Production Projects in relation to the existing slate of production clients in London inherited from the re-structuring of Funding and Development; meetings would be arranged between myself and Felicity Sparrow in order to exchange information about our respective intentions and the wider funding context in relation to these organisations.

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I hope that the above notes accurately reflect our discussion and would add that both Ben and I found the meeting with you extremely useful. I look forward to hearing your comments.

Best wishes

pp Helen Walker

STEVEN BROOKES

cc Brian Mitchell, Assistant Director, GLA.
Felicity Sparrow, Lead Officer for Film and Video, GLA.
Ben Gibson, Head of BFI Production.