

RODNEY  
WILSON

Our Ref (NAT/FAVURE2)

Michael O'Pray Esq  
Film and Video Umbrella  
7 Denmark Street  
LONDON  
WC2H 8LS

31st March 1989

Dear Mr O'Pray,

FILM AND VIDEO UMBRELLA ANNUAL GRANT - 1989/90

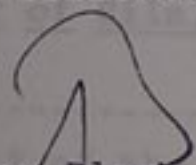
The Council has now approved in principle the allocation of the 1989/90 grants for all our Revenue and Annual Clients. We are taking this opportunity to modify and streamline our grant approvals procedure. In previous years you will have received an intimation letter telling you the figure approved by the Council, but our formal grant offer would have followed after we had agreed with you details of your Budget and your programme for the relevant year.

This year we are issuing formal grant offers immediately, and your formal offer is enclosed. You are still required as a condition of the offer to agree a detailed budget for the year with us. The estimate forms for 1989/90 are being revised and will sent to you in the near future. I also enclose a time table for the payment of your 1989/90 subsidy and a set of our standard grant conditions.

A further fundamental change will take place in our procedures in 1989/90. We will in future be making an administration charge to clients in respect of the services the Council provides. A separate letter explaining this charge is enclosed, together with an invoice relating to it. Please be assured that, as the letter explains, the subsidy figures offered to you in 1989/90 has been determined in the full knowledge that the new charge will increase your costs. If you require any further information please do not hesitate to contact your subsidy officer.

If you have any queries on the contents of this letter please contact Patrick Cook, Subsidy Assistant.

Yours sincerely

  
Anthony Blackstock  
Director of Finance