

to the Artists' Films Sub Committee (October 1980 meeting)

Application from CIRCLES towards the costs of:

1) The next 4 Circles Broadsheets (catalogues) (paper, printing, p.m.t.s £90 + typesetting £15 per 2,000 double A3 sheets x 4)	£ 420.00
2) Film checking equipment:	
1 x 16 mm tape splicer (Photographic Elec.Co.)	65.00
(VAT at 15%)	9.25
1 pair rewind arms: (Robert Rigby)	41.00
(both ends geared) (VAT at 15%)	6.15
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<u>Total funds applied for:</u>	<u>£ 541.40</u>

Circles has been in operation for just over 7 months now and is doing moderately well in terms of press and publicity - bookings for the works it distributes are beginning to pick up although income on rentals etc. is not enough to afford capital expenditure urgently needed for the next catalogue or for film checking equipment. Using the L.F.M.C.'s equipment simply isn't practical for day to day film checking although their sprocket repair machine is used when the need arises. The following is an approximate breakdown of income and expenditure for Circles up to the end of September 1980:

Total income March - Sept (includes £300 travel grant from the British Council)	<u>£ 741.19</u>
Expenditure:	
Film/video royalties	£ 263.80
Performance fees	75.00
Travel	300.00
Postage/stationery/ spools/publicity etc.	96.37
(does not include 1st catalogue but includes its mailing costs)	<u>£ 735.17</u>

Overheads such as rent/heat/telephone are subsidised by myself, as is my work as 'distributor'; initial capital expenditure, such as the first catalogue/telephone answering machine were shared amongst the founding members of Circles. Eventually, it's hoped that Circles will pay its way more but to do this it needs to bring out more catalogues ... The next broadsheet will be similar to the present one, listing more works and will probably be a double issue due to the number of women whose work is distributed by Circles or wish to have work distributed. The next list will include:

Alice Guy (films)	Jeni Thornley (film)
Lois Webber (films)	Deborah Lowensberg (film)
Carolee Schneemann (performance/films)	Katerina Thomadaki & Maria
Roberta Graham (slide/tape/performance)	Klonaris (performance/films)
Judith Higginbottom (performance/film)	Carlyle Reedy (performance)
Lynne Conroy (film)	+ other women who've expressed
Babette Mangolte (films)	interest/ideas

*F.S.*  
Felicity Sparrow  
(On behalf of Circles)

6.10.80