AGENDA
Meeting commences 10.30
10.30 Meeting opens
1. Apologies
2. Minutes of AGM 12/1/91
3. Matters arising from minutes
4. Departmental Reports as in previous minutes (unless major update needed)

11.00 Election of the executive committee
1. Presentation of individual candidates
2. Discussion with candidates present
3. Voting with candidates present

1.00 Lunch

2.00 Meeting reconvenes
Proposals
A. Proposal for the re-instatement of the full membership rights of distribution members.
B. Request for clarification of film conditions/guidelines pertaining to full/access membership and schedule.
C. A full discussion of Cinema objectives.
D. Request to a new executive for proper procedures for the appointment of new staff, including new and interim appointments.

4.00 Discussion of the funding/post of the third workshop worker.

4.30 Any other business.

5.00 Meeting closes.

EXECUTIVE COMMITTEE
The executive committee is a body elected by the general membership to be responsible for the overall policy and general management of the co-op. It holds financial and legal responsibility. It acts as a central coordinating body for staff and departmental sub-committees and makes recommendations to general meetings about major changes in policies.

Composition of the Executive Committee
The committee is comprised of eight people, with a minimum 50% women, who are elected at the EGH/AGH. The committee have the right to co-opt members to maintain the numbers and composition of the committee within it's years duration. The committee should be balanced in terms of male/female, younger/older, more experienced/less experienced, etc. and hold a range of interests/experience to cover the workings and development of the LFMC. These will include:- Publicity, distribution, finance,
legal, technical, etc, etc. The executive will be elected to
fulfill one or another of these functions to make it their
specific area of interest and support.

Eligibility.
1. The person should be a film-maker and/or have experience vital
to the running of the LFHC.
2. The person should have knowledge of the internal workings of
the co-operative.
3. The person should also have some evidence of
organisational/administrative ability.
4. The person should have full understanding and be able to give
full support to the main objectives of the co-operative.

Procedure
All candidates must submit a written application containing a
statement of intent and the names of i) a proposer and ii) a
seconder, who must also be members.
These must be received no later than 3.00pm on Friday March 8th
The candidates will be elected at the EGM, after statements have
been read out and proposers/seconders have spoken on their
behalf.
Election of the executive committee will take place with
candidates present and will be on a knock-out basis. The
constitution of 50% women will be elected initially, the
remaining 4 positions will be elected after this has been
established.

If you are interested in being on the executive committee please
send for the document describing the full roles and
responsibilities. Please do not be put off applying if you do not
fulfil all of the requirements; we need people with energy and
commitment as well as those with experience.

VACANCIES

1. CINEMA ORGANISER
To work 4 days a week, £10,400 pro rata (under review) For
details and application form please send SAE. Application

2. DISTRIBUTION ORGANISER
Post to become available in May,
To work 3 days a week £10,400 pro rata (under review) Application
forms will be available end March, application deadline mid
April.

3. EXECUTIVE COMMITTEE
Application deadline 8th March 1991.