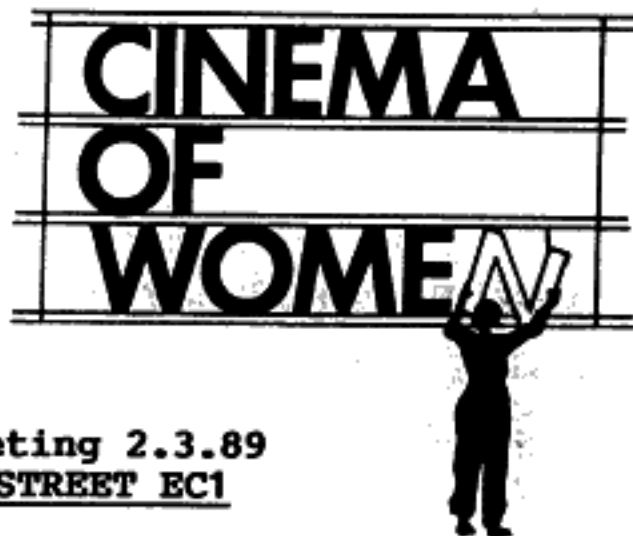


Feminist Film & Video Distribution
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Minutes of Advisory Meeting 2.3.89
at 52-54 FEATHERSTONE STREET EC1

ACTION

Present: Namita Chakrabarty; Penny Ashbrook;
Kim Clancy; Carmelita Kadeena;
Kay Ann Porter; Carol Jacobs;
Jenny Wallace (Chair);
Jeanne wilding (Minutes);

Apologies: Ann Khambattq; Celia Hinds;
Eileen McNulty; Rose MacDonald;
June Giovanni; Suzanne Roden;
Jenneba Sie Jalloh;

Minutes of Meeting 1.2.89:

Correction - Carmelita Kadeena's
name had been omitted from
those listed as present.

1. i) Jenny summarized the discussion on
1st of February 89 and invited questions.
- ii) She explained that one of the aims of
the meeting was to nominate an Acting
Board of directors to stand until the
AGM in autumn. This acting board would
have the same power and responsibilities
as a formally elected Board but would be
in place for a limited period.
- iii) It was agreed that women could offer them-
selves for nomination by telephone if not
in attendance at the meeting, by 20th
March 1989.
- iv) It was also agreed that we should ask
women to contact the office if they hadn't
yet attended a meeting but wanted to
continue receiving invitations and minutes.
If women failed to attend or send apologies
for three successive meetings we would
assume they wanted to be removed from the
mailing list.

2.

Nominations:

ACTION

- i) Eileen McNulty was put forward in her absence.
- ii) Penny Ashbrook was prepared to stand for a short time but wanted to step down as soon as possible.
- iii) Carmelita Kadeena expressed her commitment to COW's growth & felt that her experience of Constitutions & Legal Structures and her background in Trades Unionism would be valuable to the organization.
- iv) Kim Clancy felt she could offer communication skills & would want to see COW being acknowledged in education.
- v) Shabnam Grewel was nominated in her absence.
- vi) Namita Chakrabarty has been involved in commercial film distribution & was interested in looking at COW's commercial potential. She also felt that her involvement in community video distribution would also be useful to COW & is the direction she leans towards.
- vii) Kay Ann Porter felt she would prefer to be involved in the advisory committee rather than on the Board - at least in the short term. She was particularly interested in viewing films for possible distribution.
- viii) Carol Jacobs was also interested more in being on the advisory committee and screening/viewing sub group.

Jenny suggested that a screening/viewing sub-committee be convened as soon as possible to draw together those women who've expressed an interest. She would want to explain a number of points & guidelines which women could then bear in mind when viewing new films & videos.

JENNY

There was a great deal of discussion around membership of the board and it was agreed that more discussion was needed to clarify roles & responsibilities - particularly in relation to whether women should be co-opted as directors with the attendant legal responsibilities, or whether they could be involved in all board meetings as equal voting members without being themselves directors.

It was also agreed that all advisory members be sent minutes & agenda and be invited to attend Board Meetings. JEANNE
There was some discussion as to whether it was feasible at this stage to have separate advisory meetings and Board Meetings given the fact that the advisory committee was, as yet, relatively small. It was agreed that the priority was to get the Board functioning and then to bring the screening/viewing sub group into activity.

At this point no minimum or maximum number for the Board was determined.

The meeting expressed concern that by the beginning of May, two new workers would be in post and would need a great deal of support and a proper induction from the Acting Directors .

3. Recruitment:

i) Jenny reported on progress with recruitment— adverts had been placed for both vacant posts.

ii) Shortlisting/Interviewing Panels

a. Business Administrator - Eileen McNulty; Namita Chakrabarty; Kay Ann Porter and Jenny Wallace.

(Penny would step in if Eileen was unable to participate).

Closing date: 10th March.

Interviews: Friday 17th March.

Shortlisting: Monday 13th March.

Jenny would contact the panel members with details of time & venue for shortlisting.

JENNY

Jeanne wasn't available for interviews as she worked at WRIS on Fridays, but she would go through the applicants and draw up some technical questions.

JEANNE

b. Marketing Manager - Kim Clancy; Carmelita Kadeena; Carol Jacobs and Jenny Wallace.

Closing date: 23rd March.

Interviews: 7th April.

Shortlisting meeting - to be arranged.

JENNY

4. Any Other Business - none.

5. Date of next Advisory Meeting.

MONDAY 3rd April at 6.30
52, FEATHERSTONE STREET LONDON EC1

6. Date of next Directors Meeting.

None arranged but Penny offered to contact Eileen and get back to the members if one was felt to be necessary or possible before the next Advisory Meeting.