

In Attendance: Penny, Eileen, Jenny, Teanne;

Setting up of Management Committee

Letters have been sent out inviting 7 to meeting

We <sup>on 1st Feb.</sup> agreed to also ask Jackie Duckworth  
Rashed Dhawili

~~Shabnam~~

Minimum number of women to come 10, other-  
wise ~~not~~ we will cancel meeting

Jenny will organise a crêche if need.

Light refreshments will be provided up to £50.

Structure of meeting

J+J to provide food & publicity material

Cinema of Women Advisory Meeting

6 pm for 6.15 Eileen + Penny.

1) Introduction: Aim of the meeting tonight

① ~~Produce Acting Board of Director until AGM in Autumn~~  
↑ Decided not

~~Set up next day~~

② Set up acting management structure

③ Discuss what kind of " "

④ For women invited to have enough info  
to decide if they want to participate  
and to which level.

J

J

2) Discussion on proposed structure.  
Chair: Jenny.

3) Nominations for acting director.  
Collected list of names for advisory committee.  
This led to a discussion on:-

Will it be practical to appoint acting director?

Enough names to set up a board of directors.

Pass round a list for women to say what they want to do.

Discussion about the structure we envisage.

We discussed issues around advisory committee - representation of black ♀, lesbian ♀, and felt we did want to go along with description as set out in letter.

### Recruitment

Jean's contract is up until end of April.  
Jenny likely to begin maternity leave in June, or ~~mid~~ May.

T.O.I.L. & Holidays

TOIL up till w/e January 6th.

Jenny owes 30 mins.

Jeanne is owed 14 1/2 hrs.

Holidays

Jenny still has 4 weeks outstanding.

Jeanne still has 10 1/2 days outstanding