

**CINENOVA MANAGEMENT MEETING  
WEDNESDAY 30 NOVEMBER 1994 6.30PM**

**Minutes**

1. Apologies were received from: Deborah Wearn; Julia Knight
2. The minutes of the last meeting were passed.
3. LFVDA Assessment and Procedure: LFVDA has offered Cinenova an increase in revenue funding of £3500 per annum, with £1750 payable for the remainder of this financial year. The Board were concerned that the original proposal for a short term injection of cash for specific development initiatives that would then become self-financing, as detailed in the Development Prospectus and passed by the Assessment Panel, had been forgotten. The Board pointed out that it would be impossible for the workers to carry out the amount of work presented in the Development Prospectus on considerable less funding than it had been budgeted for, especially as the majority of the work was reliant on provision for a part-time administrator to allow the current workers to concentrate on the development projects, many of which necessitate periods of time away from the office. The Board decided to write to LFVDA to express its concern and to ask how the LFVDA Board had arrived at the final figure offered.
4. The remaining Board members added their names to the Policy Making Working-Parties. It was decided to amalgamate some sections to form two main groups (see attached sheet).
5. Kate presented a report from the National Arts Fundraising School. The School had been extremely useful. Previously we thought it was very difficult to raise money for distribution as it is a hidden, low profile function. However the School provided a great deal of information on how to apply to Trusts and how to research and produce sponsorship proposals. The Board approved Kate's initiative to work on a sponsorship deal for various Cinenova activities.
6. Tim Whitworth has agreed to provide financial training for the Board. He would be approached to provide some dates that he will be available in the New Year.
7. Any Other Business
  1. The Board regrettably accepted the resignation of Satwant Gill, who is facing increased work commitments and cannot now make the majority of meetings. The Board would write to express the appreciation of all her work in the past and to wish her well.
  2. The application to the Arts Council women's Networking Fund for Helen to visit Finland in March 1995 with a package of Cinenova films for Tampere Film Festival, Helsinki University, Finnish Film Archive and Turku Mediagallery had been approved and a grant of £480 given
  3. Helen has received an invitation for the University of Rome's Sociology Dept to give a paper at a conference called 'Youth Culture-Metropolitan Conflict' in May 1995 under the title 'Gender Conflict'. the conference will pay for accommodation but cannot afford the flights. the Board decided to accept the invitation and to seek funding for the travel.
  4. Kate pointed out that Cinenova currently has a cash-flow crisis as we are owed over £4000 but this is unlikely to be paid before Christmas therefore the workers wages cannot be covered. The Board decided to approach LFVDA to pay the grant instalment two weeks early.
  5. Given the continued problem with lack of space in the Cinenova office, the Board decided to approach Four Corners to ask if there was a chance of any more accommodation available for the next financial year.

There being not further business the meeting was closed.