

## MINUTES FOR CINENOVA BOARD MEETING 15 JUNE 1994

Present: Helen de Witt, Kate Norrish, Liane Harris, Elaine Burrows, Margaret Trotter, Deborah Wearn, Corinna Merriman.

1. APOLOGIES: Paula Graham, Azza Rahman, Anna Liebschner, Carla Mitchell, Julia Knight.
2. LFVDA ASSESSMENT: Discussions were held around the draft Development Report presented by the workers. The Board was largely in agreement with the report and suggested some people with whom it would be useful to talk about various promotional activities. The final document will be presented at the next Management meeting.
3. SUMMER CLOSURE: The Board agreed that Cinenova should close for the first two weeks of August as this is the quietest period for bookings. It was decided to close, in line with Four Corners Film Workshop, because the workers have not been taking anywhere near their full holiday allocation and it is impractical to carry holiday over into the next leave-year. The Board decided that a maximum of one weeks holiday could be carried-over, any other untaken leave would be forfeited.
4. PANDORA NETWORK: The Pandora Network annual conference is taking place in Brussels 1-3 July. Kate will attend and report back at the next Management meeting. Pandora will be covering expenses.
5. REGIONAL VISITS: Helen reported on the success of Cinenova's seminar at the Cinewomen Film Festival in Norwich and Kate reported back from the meeting with the South West Arts Regional Exhibitors meeting. The exhibitors were very interested in organising a regional tour of Cinenova's films and Cinenova were invited to programme a slot at the Bristol Black Film Festival.
6. NEW MEMBER: Corinna Merriman was elected onto the Board unanimously after she introduced herself and her interests and the Board had the chance to ask questions.
7. RESPONSIBILITIES OF MEMBERS OF MANAGEMENT: It was decided that the workers would draft a document that detailed the legal responsibilities of Management members based on the booklet CARE, DILIGENCE AND SKILL. The draft would be discussed at the next meeting before a formal document is drawn up to be presented to all Management members.
8. ANY OTHER BUSINESS:
  - a. The workers reported back from the BECTU national seminar Whose Point of View? about women and broadcasting.
  - b. Kate explained that Vera Productions has offered Cinenova a page in the Networking magazine for news, reviews etc. which would cover similar areas to the proposed Cinenova newsletter. Vera Productions also offered to hold showreels of Cinenova's films to be made available to programmers, lectures etc.
  - c. Kayla Parker is interested in seeing Cinenova's new work with regard to screening it in the Start programme in Plymouth.
  - d. Kate presented the rough of the new video sleeve. The Board liked it.
  - e. Deborah recommended some titles that she had seen at the Cinewomen festival that she thought Cinenova may consider taking into distribution.