

MINUTES FOR CINENOVA BOARD MEETING 11 MAY 1994

Present: Elaine Burrows; Julia Knight; Helen de Witt; Kate Norrish; Paula Graham; Deborah Wearn

1. Apologies: Satwant Gill; Margaret Trotter; Anna Liebschner; Carla Mitchell
2. LFVDA Assessment: The Board discussed the production of a development prospectus to present to LFVDA. It was agreed that the workers would prepare a draft report to be discussed at the next meeting that would include: income generating schemes that would be costed, possibly to include taking on a new worker on a temporary basis until these schemes were up and running; other funding possibilities; a breakdown of the working week and telephone calls, etc. Management would then discuss the document before the final draft was presented to LFVDA.
3. ANNUAL AUDIT is under way and it looks like Cinenova will be operating at a small deficit.
4. PREVIEW SCREENINGS will not be held in conjunction with LVA and LFMC this year as they are both undergoing internal changes. It was decided that Cinenova should approach the BFI with the idea to use their preview theatres, if this is not possible they will be held at Four Corners. It was suggested that the Autumn would be a better time to screen as more teachers will be available.
5. NEW MEMBERS: Paula Graham and Deborah Wearn were both elected unanimously onto the Management Committee after speaking about their interest and commitment to Cinenova.
6. ATTENDANCE: the Board decided that management members would be asked resign if they missed more than three meetings in a row without good reason. It was suggested that a document should be drafted to outline the responsibilities of members of Management. The contents of the document would be discussed at the next meeting.
7. There being no other business, the meeting was closed.