

## MINUTES CINENOVA MANAGEMENT MEETING 9 FEBRUARY 1994

Present: Kate Norrish, Helen de Witt, Elaine Burrows, Julia Knight, Margaret Trotter.

Apologies: Satwant Gill, Anna Liebschner.

1. BUSINESS PLAN AND FUNDING APPLICATION was presented and it was reported that LfVDA had offered Cinenova standstill funding for six months.
2. LfVDA ASSESSMENT: The procedures for the Assessment were reported and Julia Knight was appointed to represent the Cinenova management.
3. CHARITABLE STATUS: has been granted and we are awaiting our number.
4. CATALOGUE will be out at the beginning of March. A party would be held to celebrate the launch of the new catalogue which would be held at the ICA or Four Corners.
5. VAT DEREGISTRATION will take effect from 1 April 1994.
6. WORKER'S PAY: Margaret Trotter will look into whether Cinenova can afford a pay rise for the workers.
7. WOMEN MAKE MOVIES VISIT: A meeting was held at the ICA with several interested groups to flesh the programme for the day.
8. DATABASE will be installed on 12 March.
9. INTERNATIONAL WOMEN'S DAY MAILOUT will occur this year and will centre around the 'Crossing the Divide' package.
10. SHOWREELS of new work are being sent to festivals.
11. NEW VOLUNTEER: has failed to turn up on two occasions so will no longer be offered work.
12. DTV SCREENINGS: Cinenova's programme for DTV was a moderate success despite the Tube not running, however DTV damaged Cinenova's monitor and failed to report it causing us inconvenience.
13. ANY OTHER BUSINESS:  
CINEWOMEN: Cinenova has been invited to present a seminar on women's distribution at the festival.  
CITY CHALLENGE: Cinenova and Four Corners joint application was turned down.

There being no further business the meeting was closed.